

Dear all students and guardians,

April 7th, 2020

Intercultural Institute of Japan
Sanae Kato, Principal

Announcement from Intercultural Institute of Japan

Closure of the school office

Our office will be closed and all the teachers and school staff will be working remotely until April 30th (Thu.). Please contact by email, incul@incul.com, if you have any questions.

We apologize for this inconvenience.

About current and new students

As announced on April 3rd, details of the zoom lessons have been finalized as below.

■ Current students of the Long-term Course / Weekly Course

Please check your email from the school. If you haven't received one, please contact incul@incul.com including your previous class level and name.

To start using zoom, please download below and enter the meeting ID shown in the email we sent.

=====

PC https://zoom.us/download#mobile_app

日本語（ミーティング用 Zoom クライアント）

英語（Zoom Client for Meetings）

簡体字（Zoom 会议客户端）

繁体字（Zoom 會議用戶端）

Google Play <https://play.google.com/store/apps/details?id=us.zoom.videomeetings>

App Store <https://apps.apple.com/us/app/id546505307>

=====

■ New students of the Long-term Course

We are getting ready for you to take the same service as the current students. You will be informed by email about the details by tomorrow.

Any changes occurred regarding the level-check test scheduled on April 27th will be also informed.

[Daily precautions for the Coronavirus infections]

- a) Avoid non-essential outings.
- b) Wash your hands properly and keep them clean with hand sanitizer.
- c) Air the room.
- d) Take some distance when talking to people.
- e) Avoid crowd.
- f) Concern others when coughing and sneezing.
- g) Take good care of yourself, eat and rest well.

[Consult]

- a) Please contact the school when you have a fever and a cough.
- b) Please notify the staff at the 3F office if you have a plan to go outside of Japan.
- c) If you have any concerns, please feel free to talk to the staff at the 3F office.